



FAIRVIEW COMMUNITY PRIMARY SCHOOL

Drewery Drive, Rainham, Kent ME8 0NU

Tel: 01634 338710

E-mail: office@fairviewprimary.medway.sch.uk

Website: <https://www.fairviewprimary.co.uk/>

Headteacher: Mrs Karin Tillet

After School Club Contract of Terms and Conditions for Parents

Parents Contract:

Fairview Community Primary School After School Club Terms and Conditions are to enable us to provide and maintain the highest standards of care and to enable there is clarity about the contractual relationship for parents whose children are attending an after school club. We set out below our standard conditions:

Welfare of the child:

We will do all that is reasonable to safeguard and promote your child's welfare. All of our coaches who work either within our school or externally have fully enhanced DBS checks and provide us with risk assessments.

Health and Medical Matters:

If your child becomes ill during a session, the coach in charge will either administer first aid or will send an emergency red card note to the school office and a member of the school team will assist and will contact parents/carers.

Fees:

All fees must be paid via Parentmail before your child begins their allocated club. If your child does not attend due to sickness or decides that they no longer want to attend an after school club, this fee will not be refunded.

Absences:

Please let the school office know as soon as possible if your child(ren) will not be attending their after school club to avoid concerns over missing children.

Late Collection

The majority of after school clubs run from 3.30pm to 4.30pm. You must collect your child on time as the school office closes at 4.30pm. Failure to collect your child on time will lead to your child's space being withdrawn without a refund. Fairview School does not provide cover outside normal



At Fairview, our school values underpin everything we do and are core to the ethos of our school. Our aim is to develop a community of **responsible** learners who not only demonstrate **collaboration** and **perseverance** in their work, but who also show **kindness**, **respect** and **honesty** towards one another.

working hours. We understand that on occasion parents may be late due to unforeseen circumstances, in these cases please contact the school office as early as possible.

Photography:

You should be aware that the After School Club may take photographs within this setting which may be used in promotional material. Permission will be sought via the Settings Consent Form which was completed upon your child's school start date.

Cancellations:

On occasion due to unforeseen circumstances an after school club may have to be cancelled due to bad weather or staff sickness. We will of course endeavour to cover any clubs internally. However, should we need to cancel we will contact you as soon as possible. Any cancelled clubs will be re-arranged at a later date or be issued a full refund for the session.

Behaviour:

We expect your child(ren) to follow our Fairview values. Inappropriate behaviour by children, parents or carers, such as verbal or physical abuse towards staff, children or other facility users will not be tolerated and will result in your child's after school club space being withdrawn with immediate effect.

Complaints/Concerns:

Any question, concern or complaint about the care or safety of a child must be made to the school office either by telephone call or via e-mail: office@fairviewprimary.medway.sch.uk

By accepting a place onto one of our after school clubs you are accepting the terms & conditions above.



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